

Evangelical Press Association

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
November 9, 2019

A meeting of the Board of Directors was held in the East-West Ministries
Conference Room, The Hope Center, Plano, Texas

Directors Present

Carol Pipes, president
Dan Stelzer, president elect
Rick Knoth, treasurer
Sandra Glahn, secretary
Marquita Smith, advisor
Terry White, advisor

Staff Present

Executive director Lamar Keener joined by remote video.

Call to Order

Carol Pipes called the meeting to order. A quorum of directors was present.
Sandra Glahn led a devotional on prayer.

Approval of minutes

Terry moved to approve the minutes of the Board Meeting of April 6, 2019.
Seconded.
Motion carried.

Director's Report

Lamar Keener presented a detailed report to the board.

Old Business

Trouten scholarship

Motion by Rick: That the two \$500 scholarship amounts the board approved at its
last meeting be taken from the general scholarship fund instead of the restricted
Trouten fund.
Seconded.
Motion carried.

Awards Contest

Motion by Dan: To make Mental Health the 2021 Cause of the Year.
Seconded.
Motion carried.

Bylaw Changes

Motion by Rick: To make associate members regular members, which makes them eligible to vote and serve on the board.

Seconded.

Motion carried.

Motion by Marquita: To add a category in the bylaws for EPA contributors.

Seconded.

Motion carried.

The board reviewed the suggested wording for the bylaw revisions and recommended a few additional changes. A final version of the changes was to be emailed to the board for an email vote following the board meeting.

The membership will be notified of the proposed bylaw changes no fewer than thirty days before the business meeting on April 17, 2020. Notice will be by email and in the Winter or Spring *Liaison*.

Financial Matters

The board reviewed a financial review letter from an independent CPA. In summary, all looks good, with the qualification that this was not an audit but that everything is in accordance with standard accounting procedures.

The board reviewed financial statements for the most recent fiscal year ending June 30, 2019.

The board reviewed and approved Form 990 for submission to the Internal Revenue Service.

The board reviewed multi-year financial summaries comparing results from the past 10 years.

The board reviewed year-to-date financial statements for the current fiscal year.

Motion by Rick Knoth: To approve the adjusted 2019–2020 budget.

Seconded.

Motion carried.

Other Agenda Items

2019 Board Elections – The terms for treasurer Rick Knoth and adviser Marquita Smith are ending soon. Recommendations were made for a nominating committee.

Terry departed.

New business

Crisis Publishing Institute MTI – Lamar asked the board’s approval to explore co-hosting a convention in partnership with Magazine Training International. The board agreed.

Membership dues increase — Lamar submitted a proposal to increase membership dues, effective for new members Jan. 1, 2020, and for current members, Jan. 1, 2021. Discussion was tabled to the next meeting.

Next Board Meeting Date

The next Board meeting is scheduled for Tuesday, April 14, 2020, in Colorado Springs at Cheyenne Mountain Resort.

Adjournment

There being no further business to come before the meeting, the meeting was adjourned to Executive Session at 4:13 p.m. CST.

Respectfully submitted,
Sandra Glahn, EPA Secretary

Approved April 14, 2020