

## **Evangelical Press Association**

### **MINUTES OF A MEETING OF THE BOARD OF DIRECTORS November 17, 2020**

A meeting of the Board of Directors was held via Zoom videoconferencing.

#### **Directors Present:**

Carol Pipes, president  
Dan Stelzer, president elect  
Rick Knoth, treasurer  
Sandra Glahn, secretary

#### **Directors Absent:**

Terry White (arrived later)

#### **Staff Present**

Lamar Keener, executive director

A devotional was followed by a time of prayer.

#### **Call to Order**

Carol Pipes called the meeting to order at 10:15 a.m. CST. A quorum of directors was present.

#### **Approval of minutes of special called spring board meeting**

Motion by Rick Knoth: To approve the minutes of the Board Meeting of March 19, 2020.  
Seconded.  
Motion carried.

#### **Approval of minutes of spring board meeting**

Motion by Rick Knoth: To approve the minutes of the Board Meeting of April 14, 2020.  
Seconded.  
Motion carried.

#### **Director's Report**

Lamar Keener presented a detailed report to the board.

#### **Old Business**

Bylaw changes approved already were postponed because the membership had no chance to vote. Bylaw changes will be presented again in the spring.

#### **Reports**

Lamar presented reports about grant research, past webinars, Digital Media Con, and the inaugural Best in Class contest.

#### **New Business**

#### **Annual Contest**

The board reviewed a complaint letter from a member about contest judging.

The board agreed to waive the requirement of consecutive issues of publications and allow PDF entries for 2020 only due to COVID-19.

The board reviewed a list of prospective contest judges.

### **2022 Cause of the Year**

Motion by Sandra Glahn: To choose "Unity" as the 2022 Cause of the Year.

Seconded.

Motion carried.

### **Conventions**

The board discussed a survey about the timing of the convention noting that EPA members greatly favor a spring convention. The board also discussed the upcoming 2021 convention and the rescheduling of the 2020 convention for 2022.

### **Membership**

The board reviewed a comprehensive membership report, including attrition and new member retention.

The board agreed to allow the executive director discernment in offering a free year of membership to publications unable to renew for financial reasons due to COVID-19.

### **Dues Increase**

Motion by Dan Stelzer: To approve a dues increase for 2021 as proposed by the executive director.

Seconded.

Motion carried.

Terry White joined the meeting at 1:32 p.m. CST.

### **Financial Report**

The board reviewed a financial review letter from an independent CPA. In summary, all looks good, with the qualification that this was not an audit but that everything is in accordance with standard accounting procedures.

The board reviewed financial statements for the most recent fiscal year ending June 30, 2020.

The board reviewed and approved Form 990 for submission to the Internal Revenue Service.

The board reviewed multi-year financial summaries comparing results from the past 10 years.

The board reviewed year-to-date financial statements for the current fiscal year.

Motion by Rick Knoth: To approve the proposed 2020/2021 budget.

Seconded.

Motion carried.

**Scholarships**

The board determined that under the current description, doctoral students are eligible to apply for and receive an EPA scholarship.

**Partners**

“Be a Blessing” requested EPA to be a media partner with them for 2021. We agreed to disseminate information only.

**Diversity**

The board discussed ways to encourage more diversity within EPA’s programs and among its members.

**Board Elections**

EPA will hold board elections during the next convention. Carol will appoint a nominating committee to nominate a new president-elect. The nominations of Danny Conn, treasurer, and Warren Maye, adviser, have been carried over from 2020, when the election could not be held due to the canceled convention.

**Next Board Meeting**

The next board meeting was set for Tuesday, April 27, 2021 in Lancaster, Pennsylvania.

Lamar recused himself, and the board moved to executive session. Time: 3:26 p.m. CST.

The board returned to regular session.

Motion by Dan Stelzer: To adjourn the meeting.

Seconded.

Motion carried.

The meeting was adjourned at 3:50 PM CST.

Respectfully submitted,  
Sandra Glahn, Secretary